

**SARANAC LAKE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

**Saranac Lake Central School District
Board of Education Public Hearing
High School Library
Wednesday, July 2, 2025 • 5:20 p.m.**

AGENDA

- 1. Public Hearing:** Policy 5695 STUDENTS AND PERSONAL ELECTRONIC DEVICES

**Saranac Lake Central School District
Board of Education Reorganization Meeting
High School Library
Wednesday, July 2, 2025 ~ 5:30 p.m.**

AGENDA
Addendum in italics

- 1. Call to Order, Pledge of Allegiance**

- 2. Oath of Office to New Board Members:**

- i. Mark Farmer
- ii. Zachary Randolph

- 3. Election of Board Officers**

The clerk will conduct the election of new officers.

President:

Vice President:

- 4. Oaths of Office to Board Officers**

The clerk will read the oath for the President, the Vice President, and the Superintendent.

- 5. Agenda Acceptance**

- 6. Consent Agenda**

Resolution No. 001-2025 Approving the following consent agenda items:

- a. 2025-26 School Year District Officers
(The Clerk, Treasurer, and Internal Claims Auditor receive the Oath of Office)

Treasurer	Gina Farrington	\$9,243
Deputy Treasurer	Nikki Sears	\$0
District Clerk	Gina Pollock	\$9,243
Tax Collector	Gretchen Gregware	\$0
Records Management Officer	Gretchen Gregware	\$0
Federal Impact Aid Officer	Diane Fox	\$0
Petty Cash Fund Accounts Custodian	Nikki Sears	\$0
Internal Claims Auditor	Katheryn McHugh	\$3,115
Student Injury Report Coordinator	Gretchen Gregware	\$0
Chemical Hygiene Officer	Shannon Bartholomew	\$1,863
Registrar	Katheryn McHugh	\$3,115

b. 2025-26 School Year Appointments

Certify Payroll	Nikki Sears
Purchasing Agent	Nikki Sears
Purchasing Agent-Backup	Diane Fox
Approve Conferences	Diane Fox
Establish Petty Cash Funds	Nikki Sears
Signatures on Checks	Gina Farrington, Nikki Sears
Approve Budget Transfers	Diane Fox

c. 2025-26 School Year Authorizations

Health and Safety Officer (includes Asbestos Officer and Pesticide Officer)	Scott Prue
District Attendance Officer	Monica Schmidt
Homeless Liaison	Katie Laba
Computer Network Coordinator	Caroleigh Meserole
Data Protection Officer	Joseph Merrihew
Wellness Coordinator	Sadie Kaltenbach
Title IX Compliance Officers	Bruce VanWeelden & Amy Spicer
504 Compliance Officer	Suzanne Nicholas
Medicare Compliance Officer	Suzanne Nicholas
DASA (Dignity for All Students Act) Coordinators	Josh Dann, Diane Fox, Katie Laba, Bryan Munn, Suzanne Nicholas, Amy Spicer, Bruce VanWeelden, Sean Ryan
APPR (Annual Professional Performance Review) Lead Evaluators	Melissa Butler, Josh Dann, Diane Fox, Bryan Munn, Suzanne Nicholas, Amy Spicer, Bruce VanWeelden, Katie Laba

d. 2025-26 School Year Appointments

School Attorney - General Counsel and Personnel Matters	Honeywell Law Firm, PLLC	\$45,000 per year
School Attorney - Special Education Matters	Bond, Schoeneck & King	\$255 hourly rate for attorney
External Auditor	Boulrice & Wood, CPAs, P.C.	\$18,500
Community Intervention Partnership	Franklin County Department of Social Services	
Community Intervention Partnership	Essex County Department of Social Services	
Bus Driver Physicals	Mountain Medical Services	Per Fee Schedule
District Physician	Adirondack Health Regional Medical, P.C.	Estimate \$20,000
Alcohol/Drug Testing Physician	Mountain Medical Services	Per Fee Schedule

e. 2025-26 School Year Designations

Official Bank Depository	NBT Bank, NYCLASS
Official Newspaper	Adirondack Daily Enterprise

- f. Mileage Rate for 2025-26: Establishing and approving the mileage reimbursement rate to be paid to district officers and employees during the 2025-26 school year to follow the Internal Revenue Service (IRS) standard mileage rate for business.
- g. Credit Card Use: Authorizing the School Business Executive and the Superintendent of Schools to use the school district credit card, and authorizing use by other staff members for appropriate, district-related expenditures for the 2025-26 school year.

- h. Association Membership: Authorizing District membership in the following associations for the 2025-26 school year:
- i. New York State School Boards Association
 - ii. Rural Schools Association of New York State
 - iii. Adirondack Foundation - Adirondack Nonprofit Network (ANN)
 - iv. Saranac Lake Chamber of Commerce
- i. District-Owned Cell Phones: Authorizing the Superintendent of Schools, School Business Executive, and the Transportation Supervisor to assign the use of district-owned cell phones for the 2025-26 school year.
- j. 2025-26 School Year CSE Committee Members

School Psychologist, Alternate	David Francis, Julia Day, Christiana LaJudice, Henry Salamy
Parent Representative	Robin Gay
Parent Representative, Alternate	Tracy Goetz
CSE Chairperson	Suzanne Nicholas
Alternative CSE Chairperson	Dave Francis, Julia Day, Christiana LaJudice, Henry Salamy, Bryan Munn
Special Education Teacher or Special Education Provider	of the student being reviewed
Regular Education Teacher	of the student being reviewed
Alternate Special Education Teacher and/or Special Education Provider	Wendy O'Brien, Patrick Kissel, Christina Grant
Parent(s)	of the student being reviewed
School Physician	Adirondack Health Regional Medical, P.C.
Student	if appropriate
Other persons having knowledge or special expertise about the student as determined and invited by either the parent(s) of the student or the district	
Representative of the School District qualified to provide, administer or supervise special education, and who is knowledgeable about the general education curriculum and available resources in the school district	Suzanne Nicholas Bryan Munn, Alternate Dave Francis, Alternate Julia Day, Alternate Christiana LaJudice, Alternate

- k. 2025-26 School Year Subcommittee on Special Education Members

Subcommittee Chairperson District	Suzanne Nicholas
Subcommittee Chairperson, Petrova Elementary	Bryan Munn
Subcommittee Chairperson Middle School	Amy Spicer
Subcommittee Chairperson Bloomingdale	Katie Laba
Subcommittee Chairperson High School	Josh Dann
Alternative Subcommittee Chairperson	Bryan Munn
Parent(s)	of the student being reviewed
Regular Special Education Teacher or Special Education Provider	of the student being reviewed
School Psychologist(s) (when required)	Julia Day, David Francis Christiana LaJudice, Henry Salamy
Student	if appropriate
Other persons having knowledge or special expertise about the student as determined and invited by either the parent(s) of the student or the district	

l. 2025-26 School Year CPSE Committee Members

Parent Representative	Robin Gay
Parent Representative, Alternate	Tracy Goetz
Franklin County Representative	Ara Newman
Essex County Representative	Lucianna Celotti
Chairperson	Suzanne Nicholas
Alternative Chairperson	Dave Francis, Julia Day, Christina LaJudice
Special Ed. Teacher or Special Ed. Provider	the child reviewed
Parent(s)	of the child reviewed
Regular Education Teacher	of the child reviewed
Alternate Teacher(s)	of the child reviewed
Special Education Teacher	Stacie Beccaria, Donna Kleist
Alternate Special Education Teacher	Megan Zander
Alternate Speech Language Therapist	Amy Isabella
Alternate Occupational Therapist	Diane Delahant
Early Intervention Representative (if transitioning from early intervention)	Lucianna Celotti, Essex County
Early Intervention Representative (if transitioning from early intervention)	Christina Frederick, Franklin County
Other persons having knowledge or special expertise about the child as determined and invited by either the parent of the child or the district	

m. Approving the Impartial Hearing Officers for the 2025-26 School Year as listed in the Impartial Hearing Reporting System Rotational List.

n. Approving the Following Independent Educational Evaluators for the 2025-26 School Year

Psychoeducational	SUNY Plattsburgh Neuropsychology Clinic, Adirondack Arc, Osika and Scarano
Occupational Therapy	Rhonwen Jones, Erica Heidt, Ashley Garwood, Adirondack Arc
Physical Therapy	Laura Holmes, Chantelle Kite, Adirondack Arc
Assistive Technology	Norman Karp, Kim Mayer
Speech-Language Therapy	Adirondack Arc

o. Approving the Saranac Lake CSD 2025-26 Extra Pay & Substitute Rates Schedule.

p. Approving the 2025-26 Facilities Use Fee Schedule.

q. Appointing **Tori Thurston** as the NYSSBA School Board Advocate for the 2025-26 school year.

r. Approving an MOA by and between the Saranac Lake Teachers Association and the Saranac Lake Central School District regarding the length of the work year of the Community Schools Liaison.

s. Authorizing a contract by and between The Saranac Lake Central School District and Crystal Sampica-Manor, MS BCBA, for Behavioral Consultation Services for the 2025-26 school year, billed at a rate of \$100 per hour.

t. Approval of an agreement by and between the Saranac Lake Central School District and **Sadie Kaltenbach**, School Food Service Director I, for the period of [TBD] through 6/30/2026.

u. Authorizing student placements recommended by the Committee on Special Education at its meeting on the following dates: 6/4/25, 6/5/25, 6/10/25, 6/11/25, 6/16/25, 6/18/25, 6/20/25, and CPSE on 6/18/25.

v. Approving the minutes of 6/25/2025.

- w. Approving a contract by and between the Saranac Lake Central School District and Adirondack Health to provide athletic training services for the 2025-26 school year for a total estimated cost of \$20,110 plus any additional services billed at \$56/hour.
- x. Participation in CEWW BOCES Summer School 2026
District to Participate in CEWW BOCES Summer School 2026
WHEREAS, the Saranac Lake Central School District and its Board of Education have consistently appreciated, relied upon, and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and
WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise, and general mission to provide for such services that are generally not feasible for individual non-component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the non-component school districts and their Boards of Education; and
WHEREAS, the Saranac Lake Central School District cannot provide special education school-age summer school services in a more cost-effective manner than BOCES due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;
BE IT RESOLVED that the Saranac Lake Central School District intends to participate in the 2026 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2025 summer school; and
BE IT FURTHER RESOLVED, that no later than August 1, 2025, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2026 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.
- y. Personnel
- i. **Non-Instructional**
 1. *Acknowledgment of Intent to Retire of **Ruth Pino**, Cafeteria Manager, effective close of business September 30, 2025. Ruth has been a part of the SLCSD family for 15+ years.*
 - ii. **Teaching**
 - a. *Approval of an unpaid Extended Personal Leave (Article XV.F) for **Reagan Phelan**, Elementary Teacher, for the 2025-26 school year, contingent upon appointment to a One-year Temporary Appointment as a Physical Education Teacher. Time on this leave of absence will not count toward tenure or seniority.*
 - b. *It is the recommendation of the Superintendent that **Reagan Phelan**, who is permanently certified in Elementary Education N-6, is hereby appointed to the temporary position of 7-12 Physical Education teacher for a period commencing on September 1, 2025 and anticipated to end on June 30, 2026. Salary for the 2025-26 school year is based on Step 29 (plus \$81 per master's credit hour) of the Teaching Salary Schedule in the SLTA contract. This service will not be credited toward tenure or seniority.*
 - c. Appointment of **Sean Ryan** to the position of School Counselor for the 2025-26 school year per Feinerman Agreement.
 - d. Appointment of the following for district-wide extra-curricular positions for the 2025-26 school year:
 - i. **Temnit Muldowney** – Mentor Coordinator
 - ii. **Seth Putnam** – Title I Grant Coordinator (Grant Funded)
 - iii. **Will Ellsworth** - Youth Activities Coordinator
 - e. Appointment of the following for high school extracurricular positions for the 2025-26 school year. Salary per the SLTA contract, unless otherwise specified.
 - i. **Maria Braun, Tara Cassidy** - MTSS Team Co-Chairs

- ii. **Angela Trumbower** - Art Club Advisor
 - iii. **Bonnie Brewer** - Musical Director
 - iv. **Bonnie Brewer** - Musical Choreographer
 - v. **Drew Benware** - Musical Music Director
 - vi. **TBD** - Musical Costumer
 - vii. **Seth Putnam** - School Play Director
 - viii. **TBD** - School Play Stage Manager
 - ix. **Keith Kogut** - Extra Band Days
 - x. **Drew Benware** - Extra Chorus Days
 - xi. **Drew Benware** - Vocal Ensembles Director
 - xii. **Chelsa Ryan** - Freshman Class Advisor
 - xiii. **Sara Roth** - Sophomore Class Advisor
 - xiv. **Maria Braun, Cecily Dramm** - Junior Class (2) Advisors
 - xv. **Kelsey Francis, Kathy Latour** - Senior Class (2) Advisors
 - xvi. **Drew Benware** - Honor Society Advisor
 - xvii. **Linda Brosseau** - Student Activity Accounts Treasurer
 - xviii. **Monica Schmidt** - Student Activity Accounts Auditor
 - xix. **Sara Roth, Marla McGinnis** - Student Council Co-Advisors
 - xx. **Kathy McHugh, Maria Braun** - Key Club Co-Advisors
 - xxi. **Drew Benware, Sara Roth** - Outdoor Club Co-Advisors
 - xxii. **Katie Alexanian, Shannon Bartholomew** - Environmental Club (Green Storm) Co-Advisors
 - xxiii. **Keith Kogut** - Jazz Ensemble Director
 - xxiv. **Ashley Ash, Josh Dann** - Yearbook Co-Advisors
 - xxv. **Ashley Ash, Josh Dann** - Yearbook Photographers
 - xxvi. **Geniene Willette Burman** - French Club Advisor
 - xxvii. **Douglas Zobel** - Spanish Club Advisor
 - xxviii. **Stacy Black** - Genders & Sexualities Alliance (GSA) Advisor (Flex, Paid through additional allocation funds \$1,160)
 - xxix. **Joe Thill** - Model UN Advisor
 - xxx. **Seth Putnam** - Club LMC Advisor
 - xxxi. **Gemini Randolph** - ASL Club Advisor (Flex, Paid through additional funds \$1,160)
 - xxxii. **Kris Miemis** - Slideshow Coordinator (Flex, Paid through additional funds, \$600)
- f. Appointment of the following for middle school extracurricular positions for the 2025-26 school year. Salary per the SLTA contract, unless otherwise specified.
- i. **TBD** - MTSS Chairperson
 - ii. **Meg Ellsworth, Karen Miemis** - Team Cascade Co-leaders
 - iii. **Mitchel Vanier** - Team Skylight Leader
 - iv. **Kate Zientko, Peter Garnsey** - Team Whiteface Co-leaders
 - v. **Kristin Hutchins, Hannah Carroll** - Team Wolfjaw Co-leaders
 - vi. **Janelle Bennett** - Art Club Advisor
 - vii. **Mitchell Vanier** - Jazz Band Advisor
 - viii. **Kristin Hutchins, Emily Baronich** - Yearbook Co-Advisors
 - ix. **Emily Baronich, Greta Lautenschuetz** - Yenga Co-Advisors
 - x. **Hannah Carroll** - Student Council (Flex, Paid through additional allocation funds)
 - xi. **Pam Maly** - Student Council (Flex, Paid through additional allocation funds)
 - xii. **Melinda Bard, Emily Baronich** - MathCounts! (Flex, Co-Advisors Paid through additional allocation funds)
- g. Appointment of the following for Petrova Elementary extracurricular positions for the 2025-26 school year. Salary per the SLTA contract, unless otherwise specified.
- i. **Donna Kleist** - MTSS Chairperson

- ii. **Sara Shatraw** - Student Council Advisor (Flex, Paid through additional allocation funds)
- iii. **Siera Burke** - Newsletter (Flex, Paid through additional allocation funds)
- iv. **Siera Burke** - Yearbook Advisor
- h. Appointment of the following for Bloomingdale Elementary extracurricular positions for the 2025-26 school year. Salary per the SLTA contract.
 - i. **Jennifer Yousey** - MTSS Chairperson
 - ii. **Cathy Fountain** - Yearbook Advisor
 - iii. **Emily Gibson** - Student Newspaper Advisor (Flex, Paid through additional allocation funds)

2. Athletics

- a. Appointment of **Forrest Morgan** as Athletic Coordinator for the 2025-2026 school year. Salary per the SLTA contract.
- b. Appointment of the following 2025-26 High School Coaches. Salary per the SLTA contract.
 - i. **Cyrus Ellsworth** - Head Coach, Varsity Boys Track
 - ii. **Bill Wilson** - Assistant Coach, Varsity Boys Track
 - iii. **Jason Wamsganz** - Head Coach, Varsity Girls Track
 - iv. **Elizabeth Ash** - Assistant Coach, Varsity Girls Track
 - v. **Bryan Munn** - Head Coach, Varsity Baseball
 - vi. **Seamus Lewis** - Head Coach, JV Baseball
 - vii. **Johnny Muldowney** - Head Coach, Girls Flag Football
 - viii. **Madelyn Gay, Katie Gay** - Co-Head Coaches, JV Softball
 - ix. **Theresa Skutt** - Head Coach, Varsity Softball
 - x. **John Burth** - Head Coach, Varsity Girls Lacrosse
 - xi. **Ryan McHugh** - Head Co-Coach, Varsity Boys Lacrosse
 - xii. **Kristaps Miemis** - Head Co-Coach, Varsity Boys Lacrosse
 - xiii. **Patrick Kissel** - Head Coach, Unified Basketball
 - xiv. **James Thomsen** - Spring 2025 Fitness Center Advisor
 - xv. **Seamus Lewis** - Equipment Manager 1
 - xvi. **Marla McGinnis** - Equipment Manager 2
 - xvii. **Ian Breen** - Head Coach, Varsity Golf
 - xviii. **Sean Ryan** - Assistant Coach, Varsity Golf
- c. Appointment of the following 2025-26 Middle School Coaches. Salary per the SLTA contract.
 - i. **Ben Clark** - Head Coach, Modified Softball
 - ii. **Pat Sauers** - Head Coach, Modified Boys Lacrosse
 - iii. **Keri Dempsey** - Head Coach, Modified Girls Lacrosse
- d. Approval of the following Sports Mergers with the Lake Placid Central School District for the 2025-26 school year:
 - i. Girls Lacrosse - (SLP Team)
 - ii. Boys Hockey - (SLP Team)
 - iii. Football - (SL Team)
 - iv. Indoor Track - (SL Team)
 - v. Boys Lacrosse - (SLP Team)
 - vi. Tennis (Lake Placid Team)
- e. Approval of the following Sports Mergers with Plattsburgh City School District for the 2025-26 school year:
 - i. Alpine Skiing (SL Team)
- f. Approval of the following Sports Mergers with Lake Placid and Ausable Valley School Districts for the 2025-26 school year:
 - i. Girls Hockey (SLP Team)
- g. Approval of Athletic Overnight Travel:

- i. Girls Basketball Queensbury in mid-January (paid for by fundraising)
- ii. Girls Hockey to Long Island January (paid from boosters)
- iii. Cross Country Invitational (paid by fundraising)
- iv. Potential State Qualifiers in Cross Country, Indoor Track, Outdoor Track, and Golf.

7. Financials

Budgetary Transfer Report

- i. **Resolution No. 002-2025** Authorizing the approval of the Budgetary Transfer Report as presented by the District Business Executive.
- ii. Budget Status Report

8. Public Comments *(Please be aware of public comment guidelines)*

9. New Business

- 1. Breakfast/Lunch prices for the 2025-26 school year

Resolution No. 003-2025 Approving the following meal prices for the 2025-26 school year:

	Student Price	Adult Price
Breakfast	TBD	TBD
Lunch	TBD	TBD

- 2. Policies for adoption:

Resolution 004-2025 Adopting the following policies:

- 1. 5300 Code of Conduct (all parts)
- 2. 8113 - Extreme Heat Condition Days

- 3. Policies for Yearly Review and Re-adoption

Resolution 005-2025 Readopting the following policies:

- 1. 5100 Student Attendance
- 2. 6240 Investments
- 3. 6700 Purchasing

- 3. Set BOE Committee and Liaison Appointments

Resolution No. 006-2025 Setting the Following 2025-26 Committee and Liaison Appointments:

a. District Committees

- i. Safety Committee
- ii. Professional Development Planning/Technology Committee
- iii. Facilities Planning
- iv. Wellness Committee
- v. Community Connections Committee (Community Schools)

b. Board of Education Committees

- i. Policy Committee
- ii. Athletic Review Committee
- iii. Diversity, Equity, and Inclusion Committee
- iv. Labor Relations Committee
- v. Audit: Whole Board
- vi. Facilities Use Study

c. Building/Area Liaisons

- i. Bloomingdale Elementary
- ii. Petrova Elementary
- iii. Saranac Lake Middle School
- iv. Saranac Lake High School
- v. Director of Pupil Personnel
- vi. Director of Curriculum and Instruction

vii. School Business Executive

viii. School Counseling

4. Set BOE 2025-26 Meeting Dates

Resolution No. 007-2025 Authorizing the Saranac Lake Central School Board of Education meeting dates for the 2025-26 school year.

10. Executive Session, anticipated.

11. Adjournment